



Registration form

Conference hosted by the Institute for European Traffic Law

**12th European Traffic Law Days
Luxembourg, 12-13 October 2011**

Institute for
European
Traffic Law

Fax:
+352 44 02 89
or by mail to:
IETL
B.P. 29
L-8005 Bertrange

Registration

I will attend the conference. I have read the information overleaf.

Address

Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Last name:	First name:
Company:	Academic degree:
Position:	
Street:	
Post code and town/city:	Country:
Phone:	Fax:
Email:	Membership no.:

Registration fee

Registration fee: €500.00
 €350.00 for members of the Institute for European Traffic Law
(individual members)

Important: Please make sure you do not pay before we confirmed your registration and sent the invoice! You will receive the invoice by e-mail. If you wish to receive your invoice by mail, please let us know.

(Place, date)

(Signature)

Important legal information

Registration

1. Delegate places at the conference are limited and will be allocated on a “first come first served” basis.
2. Registrations are accepted until the day of the conference or until the maximum number of delegates has been reached. The registration date does not affect our cancellation policy (cf. number 10 ff below).
3. All delegates will receive a list including the delegates’ names and addresses. Any objections to such list must be made **in writing** no later than **one week prior to the conference** (the date of receipt of the objection by the IETL is decisive).
4. The IETL will store the delegate’s address and additional relevant data for the purpose of providing information about future events, publications and/or trends, unless the delegate objects to such data storage.
5. We will issue a conference attendance certificate on the delegate’s request.

Payment

6. Please pay the registration fee within 15 days after receipt of the invoice **by bank transfer only (no charges for recipient)** to the bank indicated on the invoice. The IETL will issue an invoice and confirm registration after receipt of payment. Conference attendance is subject to payment of the registration fee.
7. Unless specified otherwise in the registration form, the registration fee includes lunch, beverages, the proceedings and, if applicable, participation in an evening event.
8. Accommodation and travel are not included and must be paid separately.

Cancellation policy

9. The IETL reserves the right to cancel the conference up to two weeks prior to the conference start date. In such case, we will refund the full registration fee. The IETL will not be liable for any other loss incurred by delegates as a result of cancellation.
10. Information about the speakers is provisional only and has no binding effect. In the event of non-appearance of speakers, the IETL will, within the realms of possibility, find an equivalent replacement.
11. Delegates may (subject to compliance with the deadlines defined in number 12 below) cancel their registration free of charge within two weeks after registration and acceptance of the terms and conditions. Cancellations must be made **in writing**.
12. For cancellations received after expiry of this two-week period and no later than **one month prior to the conference**, we will refund the registration fee minus a €40.00 handling fee. For cancellations received between one month and two weeks before the conference, the IETL will charge 50% of the registration fee. For cancellations received at a later date, the fee will be 90%. Registered delegates may nominate a substitute delegate.